DAY 1 - 19 NOVEMBER, 2016
Present Richard Johnson, Terry Miller, Leonard Archer, Kevon Lightbourne, Sherry Benjamin, Lowena West & Mark Palmer

SESSION 1/ BRAINSTORMING CORE VALUES OF CSB (15 MINS)

A/ BRAINSTORM OUR CORE VALUES

B/ DECIDE ON OUR TOP 5 CORE VALUES
The original narrative for values 1-5 has been provided by Kevon Lightbourne.

1/ Human rights and justice
All of our work is based on respect for the inherent worth and dignity of all people, and the rights that follow from this understanding.

2/ Transparency and accountability
CSB will provide and expects to access clear, accurate and up-to-date information. We are willing to hold ourselves to high standards and seek to hold others to similar standards as the ones we set for ourselves.

3/ Sustainability and capacitance development
CSB is committed to development that meets the needs of the present without compromising the ability of future generations to meet their own needs. By empowering members, our networks and the communities they serve, we believe that the benefits of our work will be enduring.

4/ Cooperation and partnership
We respect the wishes and requirements of our members and networks – and the communities they serve – and we endeavour to create a shared voice, working together in a manner that enables us to achieve our shared goals and live our shared values.

5/ Democracy and Equity
CSB shares its own resources fairly and wants to see that the natural and intellectual wealth of The Bahamas is also distributed fairly, so that everyone is able to gain their share. We know that the success of development can be measured by how the least powerful people and the smallest minority groups are faring.

6/ Advocacy and Research
Narrative to be developed
7/ Democracy & Equity
Narrative to be developed

SESSION 2/ NICHE (15 MINS)
A/ IS OUR NICHE PEOPLE? IF SO, DESCRIBE THEM.
Community leaders, Advocates, Activists, educators, Researchers, Religious leaders, Legal professionals, Youth leaders, Media leaders, Health practitioners

B/ IS OUR NICHE ORGANISATIONS? IF SO, DESCRIBE THEM.
Four categories of membership - Inform, Consult, Associate, Collaborate
Media houses, Professional association (conflict of interest), Non profit organizations, Non governmental organizations, Advocacy / activist groups, Faith based organizations, Community organizations, Government agencies (social, justice and equity), Universities, Civic clubs, Fraternal clubs, Lodges, Trade unions, Formalized movements, International organizations, Embassies (US)

C/ OF THESE PEOPLE AND ORGANISATIONS, WHO IS OF MOST IMPORTANCE TO US AND WHY?
To be developed by the Membership Committee

SESSION 3/ DIFFERENTIATION (15 MINS)
A/ WHAT ARE THE COMPLAINTS THAT MEMBER ORGANISATIONS HAVE, OR WHAT DO THEY CARE ABOUT?
Training resources, Capacity building, Funding, Strategic plan/roadmap, Administrative help, Skill development, Statistics and data (quantitative and qualitative), Information, Coordination, Monitoring & evaluation, Sustainability, Promotion, Reporting, Service mapping, Auditing, System of accreditation, Help with innovation (IT), Supportive legislation, Marketing and promotion (inter agency), Communication tool

B/ WHAT ARE THE COMPLAINTS THAT INDIVIDUAL MEMBERS HAVE, OR WHAT DO THEY CARE ABOUT?
Strategic plan / roadmap, Problems in question / theory form, Skill development, Information, Incubation of NPOs, Recognition, Directory of services, Systems of referral, Systems of accreditation of members (all)

C/ HOW DO WE SOLVE THEM FOR MEMBER ORGANIZATIONS?
1/ Lack of funding / Sustainability ⇒ Write grants, Teach grant writing, Fund raising committee, Major grant writing ($10 million +)
2/ Lack of administration ⇒ Link to consultants (accounting/social media/reporting/grant writing/M&E/marketing), Resources for nonprofits
3/ Training ⇒ Training resource/library, Subsidising training, Connect with training opportunities
4/ Skill Development/Capacity Building ⇒ Training resource/library, Subsidising training, Connect with training opportunities
5/ Strategic Plan ⇒ Inputting into National Development Plan and advocating for it
6/ Statistics and Data ⇒ Research committee, questionnaires & surveys, Focus groups, White papers
7/ Co-ordination ⇒ Forum, Committee, Meeting place
8/ Reporting ⇒ Collecting and collating information
9/ Service Mapping/Auditing ⇒ Research, Directory of CSOs
10/ System of Accreditation ⇒ Create criteria
11/ Help with Innovation ⇒ Innovation portal
12/ Supportive Legislation ⇒ CSO Bill, Electoral reform (through member support)
13/ Lack of voice ⇒ Advocacy and Research, platform to get ear of Government / Collaboration / Committees / Partnerships

C/ HOW DO WE SOLVE THEM FOR INDIVIDUAL MEMBERS?
Lack of voice ⇒ Create platform to get the ear of Government
⇒ Connecting to CSO organisations
⇒ Help with incubation of new CSOs

D/ WHAT MAKES US DIFFERENT?
To be developed

SESSION 4/ SIGNIFICANCE (15 MINS)
A/ FROM THE LIST IN SESSION 4, WHAT ARE THE MOST SIGNIFICANT BENEFITS THAT WE OFFER MEMBER ORGANISATIONS?
To be developed

B/ FROM THE LIST IN SESSION 4, WHAT ARE THE MOST SIGNIFICANT BENEFITS THAT WE OFFER INDIVIDUAL MEMBERS?
To be developed

C/ CHOOSE THE MOST IMPORTANT ONES THAT WE WANT TO BE KNOWN FOR
To be developed

### SESSION 5/ SWOT

<table>
<thead>
<tr>
<th><strong>STRENGTHS</strong></th>
<th><strong>WEAKNESSES</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Established</td>
<td>Poor accountability and responsibility</td>
</tr>
<tr>
<td>Incorporated</td>
<td>No properly formulated strategic plan</td>
</tr>
<tr>
<td>Governance</td>
<td>Poor administration and support team</td>
</tr>
<tr>
<td>Several committed directors</td>
<td>Poor branding and PR</td>
</tr>
<tr>
<td>Several established committees</td>
<td>Not enough directors heading committees</td>
</tr>
<tr>
<td>Combined experience</td>
<td>Low membership</td>
</tr>
<tr>
<td>Members</td>
<td>Little in the way of financial resources</td>
</tr>
<tr>
<td>Several respected members and directors</td>
<td>Lack of performance indicators</td>
</tr>
<tr>
<td>Affiliations</td>
<td>Lack of headquarters and poor accessibility by phone</td>
</tr>
<tr>
<td>CSO Draft Bill</td>
<td>Lack of executive director</td>
</tr>
<tr>
<td>The only incorporated umbrella body</td>
<td>Poor systems</td>
</tr>
<tr>
<td>Committed leadership</td>
<td>Disconnect Internationally</td>
</tr>
<tr>
<td>Consultation</td>
<td>Poorly functioning committees and Board</td>
</tr>
<tr>
<td>Recognised by international bodies</td>
<td>Dropped the ball on the CSO bill</td>
</tr>
<tr>
<td></td>
<td>Few outputs - papers / letters /media</td>
</tr>
<tr>
<td></td>
<td>Lack of grant writing</td>
</tr>
<tr>
<td></td>
<td>Poor social media</td>
</tr>
<tr>
<td></td>
<td>Poor mobilisation of stakeholders</td>
</tr>
<tr>
<td></td>
<td>Lack of programs and products to attract members</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>OPPORTUNITIES</strong></th>
<th><strong>THREATS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>International grants</td>
<td>Competing or emerging groups</td>
</tr>
<tr>
<td>Registration/networking</td>
<td>Apathy among CSOs</td>
</tr>
<tr>
<td>Increased membership</td>
<td>Government</td>
</tr>
<tr>
<td>Utilisation of social media to build a community</td>
<td>Lack of funding</td>
</tr>
<tr>
<td>Professional enhancement</td>
<td></td>
</tr>
<tr>
<td>Resource library</td>
<td></td>
</tr>
<tr>
<td>Directory of members organisations/CSOs in country</td>
<td></td>
</tr>
<tr>
<td>Becoming official registrar Bahamas representative</td>
<td></td>
</tr>
<tr>
<td>International treaties</td>
<td></td>
</tr>
<tr>
<td>International development goals</td>
<td></td>
</tr>
</tbody>
</table>
A/ WHAT IS THE NOBLE WORK THAT WE ARE HERE TO DO/ OUR CALLING/PASSION?
Fairness, Equity, Voice, Nation Building, A voice for civil society, Respect for civil society, Protecting marginalised and vulnerable people

DAY 2 - 20 NOVEMBER, 2016
Present Richard Johnson, Terry Miller, Leonard Archer, Kevon Lightbourne, Sherry Benjamin, Lowena West & Mark Palmer

B/ REVIEW OUR EXISTING VISION
Civil Society Bahamas (CSB) is the focal point of Civil Society Organisations (CSOs), Non-Governmental Organisations (NGOs), and individuals committed to enhancing democracy, good governance, and promoting social and economic justice for the purpose of national developments and national unity.

Ideas put forward were ⇒
- Promoting good governance through civil society
- People involved in changing lives
- Creating a society that is actively involved in its own development
- To enhance democracy through participation
- To engage our people in sustainable practices to build good governance
- To inspire all people to come together for the benefit of society
- People centered, governance driven, I am civil society, Vox populi

C/ NEW VISION
A Bahamas where is civil society is respected and fully engaged in good governance.

D/ NARRATIVE FOR VISION
To be developed from the text in A/ and B/ above.

SESSION 7/ MISSION (30 MINS)
A/ REVIEW OUR EXISTING MISSION
To foster greater civil society participation in national development activities throughout The Bahamas

Ideas put forward were ⇒
Our mission is to coordinate and equip our members and other civil society organizations in actively engaging in policy dialogues and national development
To facilitate and coordinate greater civil society participation in national development
Coordinating function
Unifying function
Collaborative function
Leading coalition building amongst all CSOs, member organisations and facilitating by participation in national development

B/ NEW MISSION
As the third pillar of governance, 1/ leading coalition building among members and other CSO partners, and 2/ promoting full civil society engagement in national development

As the third pillar of governance Civil Society Bahamas will lead coalition building among members and other CSO partners and promote civil society engagement in national development.

SESSION 7/ CSB GOALS
We came up with four pillars, or four goals, and all our objectives should fall under one of these pillars.

1/ To promote and enabling environment for CSO activities and efforts.

2/ To strengthen capacitance, collaboration and sustainability among and of members CSOs and other partners.

3/ To strengthen capacity of CSB to deliver its objectives.

4/ To be the lead negotiating agent for CSOs with the Government and International agencies.
   - To be the lead negotiating agent for CSOs with the government, the private sector, and international agencies.
SESSION 8/ CSB OBJECTIVES

This objectives to be further developed by the individual committees. Initial suggestions for further development were:

1/ Create an inclusive membership base that truly reflects civil society in the Bahamas (equal in gender, marginalised populations and youth with balanced and diverse representations).

2/ Establish permanent ongoing relationships with regional and international partners to influence and participate in decision making processes.

3/ To open and maintain ongoing dialogue and consultations with government.

4/ To build and maintain strong channels of communications and cooperation between civil society, government and the private sector.

From Terry’s list we add:
5/ To provide forums for education and dialog on matters of public concern

6/ To assist CSOs in building healthy communities
   a. Strengthening institutions through technical and other resource support
   b. Encouraging community development by strengthening social infrastructure

7/ To open and maintain ongoing dialog and consultations with government

8/ To participate in regional and international associations and conferences designed to enhance the development of civil society in general

9/ To facilitate of formulation, development, and execution of a shared national vision

10/ To provide a clearinghouse of information for CSOs, NGOs and individuals on social, economic, cultural and other issues of national import

11/ To empower people through economic and trade opportunities
SESSION 9/ STANDING COMMITTEES
Governance and National Affairs (headed by Leonard Archer)

Finance (headed by Lowena West)

Membership (headed by Mark Palmer)

Public Relations (headed by Richard Johnson/Kevon Lightbourne)

Youth Development (headed by Sherry Benjamin)

External Affairs (headed by Lowena West)

Consumer Education (headed by Terry Miller)